

PTA Executive Board Meeting Agenda Tuesday, September 8, 2015 ~ 7:00pm Mills Library

- I. Call to order Jeff Crunk (1st Vice President) called meeting to order at 7:03 pm Quorum was established.
- II. Approve May 2015 meeting minutes May 2015 Executive Board meeting minutes were distributed via email on 09/08/15 to the board and a printed copy was offered at the meeting. Candace Goerlich motioned to approve the May 15 Executive Board meeting minutes as presented. Carrie Lumb-Dewey seconded the motion. Vote was taken. Minutes were approved unanimously.
- III. Treasurer's Report – Candace Goerlich – Beginning balance for May 1-31, 2015 \$39,434.55. Ending Balance \$44,557.86. June 30, 2015 ending balance \$42,597.31. July 31, 2015 ending Balance \$42,594.81. August 30, 2015 ending balance \$43,381.45. See attached.-
- A. Reconciliation Report Samantha Chang (not present) – sent her notes via email to the board. The notes will be given out at the next general PTA meeting. No major issues were uncovered by the committee (Samantha Chang and Perla Arce Frank). We have more cash on hand than we had shown on the books by \$118. See attached notes. Notes read to the board by Alicia Barrientos – Lee.
 - B. FY 2014-15 Proposed Budget* review(Candace) Candace read line by line to make sure that any changes that needed to be made would be done at the meeting. See attached “Mills PTA Proposed Budget 2015-2016. Some Plans of Work are still outstanding. Suggested changes to the budget are being worked on by Candace Goerlich and will send out the new budget for approval to the board before the next general meeting.

*Funding Technology Staff Salary line item was eliminated.

- IV. Principal's Report – Lalla Beachum – We have 809 students currently and the enrollment is still growing due to transfers. Fourth grade is no longer accepting transfers due to class size being maxed out. There may be an additional fourth grade teacher added if a need is seen by AISD.

The office fundraiser will begin this month.

We have one full time Spanish teacher making it a stronger program for our students. The 2nd graders will be performing the traditional Dies y Seis dance for parents and students.

STAAR dates are in March and April for lower grades. The 4th and 5th graders will test in May.

AISD will not allow parents to drive children to field trips during classroom hours any longer. Carrie Lumb-Dewey asked about PTA funding for additional field trips for the different grade levels. Alicia Barrientos-Lee suggested that all requests be sent to Sylvia Laughlin for the overage made through the Spirit Committee.

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V. PTA Officer Vacancy Affirmation - Jeff Crunk – We have a presidency vacancy left by Dana Bacon. General acclimation made by Jeff Crunk all in attendance voted for her presidency.

VI. PTA Business - Stephanie Nava – made an acclimation that Alicia Barrientos-Lee be our the 2nd Vice President for the 2015-2016 school year. An acclimation that Carrie Lumb-Dewey be our parliamentarian for the 2015-2016 school year. All in attendance voted yes.

- Appoint Parliamentarian Handout was made available to the board via email 09/08/15
- Committee Chair Approvals (*As listed on Committee Contact List*)
- Appoint Bank Reviewer as recommended by Candace that Amy Elizondo the Bank Reviewer for the 2015-2016 school year. The recommendation was accepted by those in attendance.
- Identify Tax Free Days are set for the Fall Festival (November 21, 2015) & Silent Auction (date TBD) in the spring for the parents. We are going to do the “Love Your School” campaign this fall – date TBA.
- Membership Increase and approval* Rena Alderson – recommends that the membership dues change from \$8 to \$10.
- Review 2015-16 Meeting Schedule sent out to the board for review. New morning meetings are being added every other month that we are not going to have a general PTA meeting where parents can come to find out what is going on with the school.

VII. PTA Committees Updates – Stephanie Nava -

- A. Communication/Website Guidelines Chris Farrow – He plans to run the committee much like it was last year. This year some changes proposed is to contact parents one a week versus every 10 days. Budget – the website is outdated. Mike Trimble of Mandolin Designs is working on a quote for the update.
- B. Directory – Sarah Jones - An email was sent out to all families who were in the directory last year to confirm and update information. Families have until September 18th to complete this step. New families are being notified by electronic and print means. The committee will cross check the information and student names to be sure that they are in fact currently students at Mills. Once all of this is verified then the directory will be made available to the Mills families.
- C. Spirit Wear - Alicia Barrientos-Lee & Karien ? – Spirit wear is online store (the same vendor as used last year) where families can purchase Mills Elementary clothing and other logoed items.
- D. Fall Fundraiser Alicia Barrientos – Lee & Kelli Parrott – November 21, 2015 from 1-5 pm with a “Follow the Yellow Brick Road” theme. They had their first meeting last week that was well attended. All coordinator spots are filled.
- E. Membership – Rena Alderson – 45 members so far. She is trying to get the teachers to become members through a weekly raffle.
- F. Liz Branch – Go Green Chair - spoke about a Go Green Initiative community outreach event this year on Earth Day. Next week she is going to begin a recycle marker campaign for the students.
- G. Adam ? Hospitality – introduced himself as a chef and caterer who is happy to help with other duties if we need him to help with smaller meetings and throughout the year.

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- H. Love Your School Campaign – Denise Veselka – offer direct donation and / or Ennis Brook where we make 40% of sales for the school. The children will receive a paw print for involvement for both options. Date TBD. Mrs. Beachum suggested that we do this during the October 12 teacher conferences so, that the parents can see how the money directly affects her children. She also suggested that the committee send the parents of the children who have earned their paw prints via email so, that the children can direct and bring to school.
- I. Box Tops dates set for October, December, and February to meet the November and March turn in dates to Box Tops for Education.
- J. Spirit Committee – We will have a spirit night with a restaurant every month of the school year except November due to the Fall Festival.

VIII. Boy Scout Charter Sarah Jones – Carrie Lumb-Dewey motioned that we sponsor the one time donation of \$40 to charter pack 61. Denise Veselka seconded the motion. The motion was passed. The boy scouts are available to help out with Fall Fundraiser.

IX. Q & A Candace Goerlich asked Mrs. Witek about what we need to do for the Kid Bids to help the teacher's streamline the process. Mrs. Beachum told us about what Clayton has used to do this before by paying online to make it easier for parents and teachers.

X. Conclusion and Adjournment – Carrie Lumb-Dewey motioned to adjourn the meeting. Denise Veselk seconded the motion. It was approved by all. Meeting adjourned at 8: 49 pm by Stephanie Nava.

*Bylaws and Budget will need to be amended at General Meeting (9/21) and approved by membership.