

PTA Executive Board Meeting Agenda  
Monday, May 11, 2015 – 7:00 pm  
Mills Elementary – Teacher's Lounge

1. Call to order - Dana called the meeting to order at 7:07 pm.
2. Approve Exec. Board minutes  
Principal Pat Butler moved to pass the minutes from December 2014 – April 2015 minutes be approved. Stephanie Nava seconded the motion. The motion was unanimously passed.
3. Treasurer's Report
  - a. Bank balances – April 1 ending balance- \$31,847.30. April 30 ending balance - \$39,434.55.
  - b. Discussion on summer PTA budget – Ramya Nagaraj of Communications committee will have a final number for the needed upgrade soon.
  - c. Estimated number of summer budget is \$2000 including: Landscape - \$400, Hospitality luncheon \$300, Summer Leadership Seminar \$700, My School Anywhere \$600. Other items under consideration in addition to the \$2000: Box Tops postage \$40, Kinder Playdates \$100, Class posting \$100.

4. Principal's Report – Principal Pat Butler – Book Sale Family Night is on Thursday, May 14<sup>th</sup> from 5-8pm. Principal coffee on May 18<sup>th</sup> at 8:00 am in the library. Track and Field was successful for the PE supply budget.

Miss Beachum sat in on a couple of budget and CAC meetings and will be attending other student activities as well. She has been meeting with the different grade level teams.

The class placements for Kinder to first grade and first grade to second grade will be done this week. There is a concern that the first grade will be short for amount of students. The second grade needs more to keep all of the current teachers. Ms. Hanson will work from first grade to second grade.

Staff Appreciation was great and much appreciated.

Kinder Round Up had less people than expected because of the ease of registering online. There are many transfer requests for first graders this year.

5. PTA Committee Updates
  - a. Nominating Committee Jeff Crunk – the slate remains unchanged. President – Dana Bacon. First Vice President – Jeff Crunk. Second Vice President – Stephanie Nava. Secretary – Amy Elizondo. Treasurer – Candace Goerlich.

- b. Bylaws Committee – Paula Waggoner is our current committee head. Dana will check in with her to see if she would still like to perform this duty next year. Alicia Barrientos-Lee is currently working with Paula on changes to our current bylaws that will be submitted to the Texas PTA this summer.
- c. Box Tops – Amy Elzondo suggested that we add Box Tops as a voting position on the board.
- d. Communications Chair – Chris Farrow / Heidi Conneally– new to our team. Suggested that this chair should be a voting position.
- e. Vacant committees at this time – Bylaws, Community Outreach, Parent Education, Box Tops, Staff Appreciation (maybe), Teacher Liason, Ways & Means (Susan Stanford), Holidays Around the World, Hospitality & Welcome, Kinder Round Up Support, Scholarships, School Directory, Kid Bid, Fall Festival, Seasonal Fall Fundraiser, Yearbook.

6. End of the Year discussion

- a. Stephanie Nava – reformat our committees to update and to get more people involved. She will forward a list for the committee to review.
- b. Dana was happy with – Landscaping, both fundraisers, kudos to the group of folks that show up and help.

7. New business - none

8. Adjournment – Michelle Potter-Bacon motioned to adjourn at 8:00 pm. LeeAnn Hoffmann seconded the motion. The motion was unanimously approved.